

**BOARD OF
ASSESSORS
MEETING
MINUTES**

October 10, 2012

Mapping Room, 1 Main St, Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting was called to order at 6:30pm.

2

3 Department Coordinator did not attend the meeting.

4

5 The Board accepted the meeting minutes from 10/3/12 meeting

6

7 Vouchers were approved

8

9 The Board reviewed proposals from Cartographic and Patriot with concern to the GIS mapping
10 project that has begun. The assessors need to follow-up with Patriot systems to discuss the
11 application software required to implement the new GIS maps for office use only.

12

13 Discussion took place about the FY2013 Tax Recap including a review of the DLS Gateway
14 input online. A meeting will be requested for 10/17/12 with all town officials who are
15 responsible for the input. The purpose of this meeting is to review the current data and discuss
16 next steps to finalize input.

17

18 The Board approved the certificates of real estate abatements and personal property for Verizon
19 ATB case and various other accounts that were uncollectable. Information for these items is
20 located in the Assessor's office in the monthly real estate abatement book and real estate
21 certificate book.

22

23 Plans for 104 Grove St that have been approved by the Planning Board were reviewed and will
24 be held until they are recorded with the registry of deeds. A copy of the plan is located in the
25 plan filing cabinet under Minsk, Brian.

26

27 General work session followed the meeting.

28

29 Meeting was adjourned @ 7:45 pm

30

31 Respectfully Submitted,

32

33

34 Tracey Tardy, Department Coordinator